

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
JANUARY 15, 2020
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHEs, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Troy Roussell, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. **ROLL CALL**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Troy Roussell, Commissioner Roy A. Burrell, Commissioner David L. Crutchfield, II, Commissioner Michael P. Deville, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Charles R. Greer, Commissioner David Jones, Commissioner Ronald Lattier, Commissioner James F. Maxey, Commissioner Larry K. Sayes.

Absent: Commissioner Michael Simpson.

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Ryan Ingles - Engineering Supervisor, Mr. Eric Gilmore - Marketing Director, Mr. Greg Upton - Legal Counsel.

3. **INTRODUCTION OF GUESTS & PUBLIC COMMENT PERIOD PURSUANT TO LRS 42:14**

Others Present: Mr. Rich Brontoli with the Red River Valley Association, Shreveport and Mr. Dan York with the Arkansas Red River Commission, Ashdown, Arkansas.

4. **APPROVAL OF AGENDA**

By motion of Commissioner Crutchfield, seconded by Commissioner Lattier, the agenda was unanimously approved. Comments from the public were called for, however, none were offered.

5. **APPROVAL OF MINUTES**

By motion of Commissioner Greer, seconded by Commissioner Crutchfield, the minutes of the December 18, 2019 meeting were unanimously approved.

6. **TREASURER'S REPORT**

By motion of Commissioner Lattier, seconded by Commissioner Crutchfield, the Expenditures and Investment Reports for the month of December 2019 were unanimously approved.

7. **COMMITTEE REPORTS**

a) **Contracts** - None

b) **Land Management, Legal Affairs & Affirmative Action** - L. SAYES

1. **Consideration of Award of Land Lease Extension//Hudson Cutoff/60 Acres:** By motion of Commissioner Sayes, seconded by Commissioner Lattier, the Commission unanimously approved award of 5-year lease extension agreement to Mr. Kerry Luneau for \$7,590.00 (\$25.30 per acre) for the 5-year lease term.
2. **Consideration of Request to Cancel Land Lease/Pool 3 Tract 76 Segment A/34.5 Acres:** By motion of Commissioner Sayes, seconded by Commissioner Fletcher, the Commission unanimously approved the cancellation request of current lessee, Mr. Marcus Ward, charging the flat-rate cancellation fee of \$200.00 and directing staff not to re-advertise said property.
3. **Consideration of Request to Cancel Land Lease/Lower Gin Lake Realignment/120 Acres:** By motion of Commissioner Sayes, seconded by Commissioner Burrell, the Commission unanimously approved the cancellation request of current lessee, Mr. Michael Charrier, charging the flat-rate cancellation fee of \$200 and authorizing staff to re-advertise the property for Public Bid Lease with a \$15.00 per acre minimum bid.

c) **Recreation**

1. **Recreation Area Status Report**

Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been 78,000 visitors to the District recreation areas during the month of December 2019. Updated maintenance items include, but not limited to:

- Grand Ecore Activity Center Addition project has begun with a contractor-projected 3 week completion timeframe
- December 2019 Grand Ecore RV Park usage numbers reflected high usage during the month
- High probability that Teague Parkway and Stoner Avenue boat launches will close Thursday, January 16th due to the coming rains

d) **Ports** - None

e) **Public Awareness & Marketing**

1. **Consideration of Approval of 2020 Travel Calendar:** By motion of Commissioner Burrell, seconded by Commissioner Lattier, the Commission unanimously approved the 2020 travel calendar.

2. **Marketing Update**

A prepared report was provided in the meeting packet. In addition, Marketing Director, Eric Gilmore, discussed the upcoming Red River Valley Association Meeting being held February 19 & 20, 2021 in Shreveport.

f) **Personnel** - None

g) **Revenue, Banking & Budget**

1. **Consideration of Approval of 2019 Audit Compliance Questionnaire:** By motion of Commissioner Crutchfield, seconded by Commissioner Greer, the Commission unanimously approved the 2019 Louisiana Audit Compliance Questionnaire and authorized Secretary-Treasurer and Executive Director to execute the document.

h) **Legislative** - None

8. **EXECUTIVE DIRECTOR'S REPORT**

- Audit firm has begun the 2019 audit process
- National Waterways Conference Legislative Summit and Congressional visits scheduled for March 08 – March 12, 2020 in Washington, D.C. Commissioners wishing to attend should advise the staff
- Red River Valley Association meeting February 19 & 20, 2020 in Shreveport
- The Project Delivery Team, in which Colin Brown and Rich Brontoli are members of, will be meeting with the Corps of Engineers regarding dredging and project funding

9. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT**

Prepared reports were provided in the meeting packet. In addition, Engineering Supervisor, Ryan Ingles, discussed the following:

- Currently in active construction with the Coushatta Recreation Area Dock project
- Discussion of the Boyce boat dock damage and repair process

10. **GENERAL COUNSEL REPORT** - None

11. **CORPS OF ENGINEERS REPORT** - None

12. **RED RIVER VALLEY ASSOCIATION**

- Provided updates on water levels
- Buoy tender has been picked up by the Coast Guard and in dry-dock for 6 months.
- Buoy placement to begin in the Gauntlet area
- Discussion of the December 2019 Appropriations Bill
- In February 2021 the budgeting process begins
- February 19 & 20, 2020 RRVA meeting in Shreveport. A draft agenda was provided to the Commission
- National Waterways Conference March 08-12, 2020 in Washington, D.C.

13. **OTHER BUSINESS** - None

14. **COMMENTS FROM THE PUBLIC** - None

15. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Greer, seconded by Commissioner Crutchfield, and unanimously approved, the meeting was adjourned.


JAMES F. MAXEY
SECRETARY/TREASURER


TROY ROUSSELL
CHAIR DESIGNEE